Jeffersonville Main Street Inc.

Front Porch Project

Home Improvement Program
2017 Grant Guidelines

For your home's exterior, not just the porch!

Purpose of the grant funds:

Jeffersonville Main Street Inc. recognizes that the downtown commercial area is strengthened by having healthy and vibrant neighborhoods nearby. Restoring and rehabilitating the neighborhoods of downtown Jeffersonville is an important part of making our community more livable. The Front Porch Project is a matching grant program that will assist property owners in restoring and rehabilitating homes within the Jeffersonville Urban Enterprise Zone and the Old Jeffersonville Historic District. Grants are limited to exterior preservation, restoration, or rehabilitation of homes. Examples of work that would qualify include painting a house, repairing wooden windows, rebuilding a porch, repairing wood clapboard siding, and repairing or replacing doors. The Jeffersonville Main Street Design Committee will review applications and make selections for funding. Each application will be evaluated on its own merits and how it fits into the goals of the Front Porch Project.

DEADLINE: APPLICATIONS MUST BE POSTMARKED BY April 27, 2017

General criteria

1. Grant funding is available for:
   Owner-occupied residences: $3,000 maximum, with a $3,000 match (1/1)
   Rental residences: $3,000 maximum, with a $6,000 match (1/2)
   See 'Buy Local First Incentive' section below to find out how you might increase your grant funding.

   Important notes: Priority will be given to owner-occupied residences. Priority will also be given to applicants who have not received prior funding through the program. **Due to limited availability of grant funds, not all requests may be fully funded.**

2. Grants are limited to exterior preservation, restoration, or rehabilitation of homes located within the Old Jeffersonville National Register Historic District and/or **the outer boundary** of the Urban Enterprise Zone. The primary target area is the National Register district, and 'contributing' homes within the district will be given the highest priority. All proposed work should comply with the *Secretary of the Interior's Standards for Rehabilitation*.
3. Repairs that are structural in nature are generally not eligible for grant funding, but will be evaluated on a case-by-case basis.
4. Grant funding is NOT available for the purchase or rental of tools, machinery or equipment, or for the owner's time spent on work.
5. The application must thoroughly describe the project and should include supplementary materials such as drawings, specifications, photographs showing where work will be done, historic photos (if available), budgets and schedule.
6. Owner agrees to sign an agreement, which contains a reimbursement requirement in the event that the property is sold within one year of completion of the project.
7. The applicant shall comply with all zoning & permitting requirements of the City of Jeffersonville. If the property is located within the locally-designated Old Jeffersonville Historic District, the project will require review and approval by the Historic Preservation Commission or its staff prior to start of work.

The Front Porch Project is possible by a partnership between Jeffersonville Main Street and Jeffersonville Urban Enterprise Association with support from Indiana Landmarks.

Grant funds

1. **Grant funding is handled on a reimbursement basis. Funds will be disbursed to approved applicants only when receipts of completed work are submitted and approved by the Jeffersonville Main Street Design Committee. Jeffersonville Main Street Inc. reserves the right to observe and monitor the project prior to payment.**
2. One hundred percent payment of the approved grant amount will be disbursed only when:
   - the project is completed and approved, and receipts for work are received and approved by the Jeffersonville Main Street Design Committee;
   - the work passes inspection by the City of Jeffersonville Building Inspection Department (where applicable);
   - any non-conforming work is modified as required by the Jeffersonville Design Committee or the City of Jeffersonville Building Inspection Department
3. Grant funded projects must be completed by December 1, 2017 or the grant becomes void.

'Buy Local First' Incentive

Approved applicants who purchase all of their materials for their project (including paints, primers, stains, paint brushes, rollers, trays, nails, screws, bolts, caulk, cement, electrical supplies, glass, screens, signage, etc.) from businesses within the Jeffersonville Urban Enterprise Zone (see map of zone) may **receive an additional 20% of the original grant amount OR $500** (whichever is less), pending approval from Jeffersonville Main Street Inc. on submitted receipts. **Certain building materials, such as lumber, doors, window frames, etc., that may not be available from a business within the zone may be exempted.**

Repayment

Grant recipients must repay all of the funds if any of the following circumstances occurs within one year of completion of the project:

- the building is not maintained to the City of Jeffersonville Building Code
- property changes from residential use to another
- owner performs or arranges for other work (not under this agreement) materially detracting from the historic character or fabric of the exterior of the house
- property is sold or conveyed to another owner

Grant recipients who receive grant funding based on owner-occupied residential use of the property must repay fifty percent (50%) of the grant amount if the owner-occupied status of the property changes to rental within one year of completion of the project.

Required Submittals

1. A signed and completed grant application form with all attachments.
2. Photo of the building, plans and specifications (if available or needed) of proposed work.
3. If application is submitted by someone other than the owner, please submit a letter establishing permission to work on the property. Proof of ownership may be requested.
4. Application processing fee of $25. Make check payable to: Jeffersonville Main Street.

Miscellaneous

Applicant acknowledges that Jeffersonville Main Street Inc. may seek recognition for its contribution to any grant-funded project, and agrees to post a 'Front Porch Project' sign (provided) at the property for the duration of the project. Proof of homeowners insurance and contractor liability insurance may be requested.

For an application form or further information, please contact:
Jeffersonville Main Street Inc.
P.O. Box 1474
Jeffersonville, IN 47131
www.JeffMainStreet.org, Phone: 812.283.0301 or Email: info@JeffMainStreet.org

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